## **Minutes of the IQAC Meeting**

Venue: Conference Room Time: 1.00-3.00 PM Date: 02-01-2019

A meeting of the IQAC of SPP College, Namti is held today on **02-01-2019** primarily to prepare the plan of action for the year 2016-17. After discussing the normal set of activities, the sitting today focuses on the long-term needs of the college so as to meet the future requirement. The sitting unanimously resolves

- 1. To suggest for early completion of the ongoing construction work of the RUSA-funded Academic building so that classes can be held from the forthcoming Academic Session.
- 2. To submit the pending AQARs including that of the current year by the end of 2019.
- 3. To convert Room No. 13 to a digital Conference-cum-Class Room.
- 4. To enhance the sports infrastructure by constructing a Badminton/Volley Ball Court in the College premises.
- 5. To purchase text books & reference books for the library.
- 6. To prepare a comprehensive annual budget for the financial year 2019-2020.

Sd-Principal

# Minutes of IQAC Meeting held on 10-04-2019

Venue: IQAC Chamber Time: 2.00-4.00 PM Date: 10-04-2019

## Resolutions adopted:

- 1. To hold National/International Seminars/Conference in the current session.
- 2. To encourage ICT application in Class Room situation.
- 3. To request the HoDs to complete the Internal Assessment activities in time.
- 4. To prepare the Class Routine for the forthcoming session extending the duration of the classes from 45 minutes to 1 hour.
- 5. To initiate the process of making the arrangement for Celebrating the Golden Jubilee Year of establishment of the College.
- 6. To re-constitute the College IQAC.
- 7. To prepare for the 3<sup>rd</sup> Cycle of NAAC's Assessment of the College.
- 8. To recommend 5 nos. of Faculty Members for their promotion under CAS after verification of individual API.

Sd-

Principal

### Minutes of IQAC Meeting held on 10-04-2020

Mode: Online Time: 11.00 a.m. to 2.00 p.m. Date: 10-04-2020

### Resolutions adopted:

- **1.** To consult the HoDs for preparing a roadmap to complete the odd semester courses amidst COVID 19 pandemic situation.
- 2. To constitute a COVID Cell in the college as per the guideline of the Government.
- **3.** To adopt appropriate measure for enhancing awareness about the prevailing Pandemic.
- **4.** To request every teacher to keep in touch with the students for their moral and academic boosting.
- **5.** To encourage the teachers to refresh and orient themselves by participating in different virtual FDP/seminar/webinar/conference/workshop.
- **6.** To streamline and accelerate the Swacchhalata-related activities.
- 7. To get the new College Website complete in 2020.
- **8.** To convene National and International Webinar during the pandemic period.
- **9.** To continue the classes through online.
- **10.** To introduce exclusive online mode for the forthcoming Admission Process.

Sd-Principal